

# PROMOTING INCLUSION IN WORK-BASED LEARNING BY EQUIPPING VET TUTORS AND COMPANY MENTORS WITH INNOVATIVE APPROACHES AND METHODOLOGIES



## Newsletter No. 3

### A QUICK OVERVIEW

The promotion of inclusive education and lifelong learning for learners with disabilities is one of the priority areas set up under the European Disability Strategy 2010-2020. Moreover, in the Bruges Communiqué the EC proposes to increase the possibilities for disadvantaged learners in VET by offering innovative VET training and more Work-Based Learning (WBL).

For these reasons, INCLUVET aims at training and providing innovative tools to VET teachers, VET staff and in-company mentors working with the target group to make WBL experiences more fruitful, connecting the VET formal school curriculum to the work based learning for students with learning disabilities.

In addition, it aims at increasing the chances for students with learning disabilities to participate in an EU Mobility Experience.

### CURRENT STATE OF THE PROJECT

**IO2 – INCLUVET Training Curriculum for VET Staff is available for download**

Following Jugend Am Werk Steiermark (AT) who held its local training sessions in November 2018, all the other partners implemented a local training course to test the Includet Training Curriculum for VET Staff (IO2) with VET staff / teachers in the beginning

of 2019. FCN, for instance, involved one of its associates, Il Girasole, in order to provide educators with new ideas and an EU perspective on how to deal with WBL experiences for people with learning difficulties. The course, held in Girasole's premises, took place from 6th to 8th of February and saw the participation of 10 social workers who, among others, shared their experience in supporting job placements for young persons with intellectual disabilities. According to their feedback at the end of the training, this course gave them the opportunity to gain new perspectives and new tools they will certainly apply in their daily work. Also, it was a good opportunity to further reflect on their own practice.

After the local training sessions the Includet Training Curriculum has been finalized and translated into all partner languages and now it is available for download in English, French, German, Italian, Spanish and Polish on the Includet project website.



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**IO3 – INCLUVET In-Company Mentors Vademecum is now available for download**

While they were working on the 2nd intellectual output, the project consortium also worked on the 3rd one: the Vademecum to support in-company mentors when welcoming students with learning disabilities to their enterprise. At the end of February 2019 the Vademecum was ready to be tested through a 4-hour workshop for in-company mentors in each partner country. The spring months were therefore dedicated to the workshops for in-company mentors in all our countries!

To give an example, the French local testing session for In-company mentors vademecum was organized at Paris Nanterre University on March 14th. A group of five company mentors taking part in a program called “Objectif Emploi” attended a two-day training session on how to support students with learning difficulties in their transition to employment led by Zineb Rachedi, associate professor at INSHEA. These company mentors worked for major companies in the Ile-de-France region, as consultants, lawyers, project or mobility managers. The 4-hour IO3 workshop was the perfect thing to close their training session.

The Vademecum was warmly received. The participants said it responded to a growing demand and met their needs. They were especially pleased with the tools provided (ready-to-use interview grids, questionnaires, evaluation documents...) and the dynamic aspect of the guidebook. The idea of gathering, all the useful information for welcoming a young trainee to your company in one single document was very well received. Some participants were of the opinion that they needed another meeting in the future, to exchange feedback about how they used the Vademecum with their trainees.

Their overall feedback was so positive that Zineb even decided to give the participants the IO2 test session material as another tool for them to use.

### **3rd Transnational Meeting in Derry (UK)**

On 21st and 22nd of February 2019 all the representatives of the partners’ consortium were hosted by the staff of North West Regional College in Derry (UK) for the 3rd Transnational Project Meeting. On this occasion, they discussed the finalization of the 2nd and 3rd intellectual outputs of the Includet projet. Then, the project manager of Jugend Am Werk Steiermark (AT) provided an overview of the programme and practical information about the Joint Staff Training Event which would take place in Graz in April.

Finally, the development of the 4th intellectual output, the Includet Mobility

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Vademecum for Accompanying Persons of Students with Learning Disabilities, was agreed. Led by the project manager from Reattiva (IT), partners discussed the structure of the output as well as the allocation of the different chapters to develop. The timeframe was also established.

During this transnational meeting the partners also set the dates for the final project meeting and the Includet Final Conference in Campobasso (IT).



### IO4 – INCLUVET Mobility Vademecum for Accompanying Persons of Students with Learning Disabilities

From March 2019 the consortium has been working on the last intellectual output of the Includet project: a Mobility Vademecum for Accompanying Persons of Students with Learning Disabilities. The aim of this innovative product is to provide a very practical tool to teachers/ VET staff who

organise and lead mobility opportunities for students with learning disabilities, which should help them to plan a flexible and tailor-made international mobility path for students with learning disabilities.

The Vademecum will consist of around 40 pages and will contain 8 chapters, each one developed by a specific partner organisation according to its staff expertise. The topics covered are:

- 1) Information/communication provided by the teacher/accompanying person to introduce the mobility experience to the students with Learning Disabilities and their parents
- 2) The pre-departure preparation
- 3) Designing a customised learning plan for a student undertaking a mobility (Learning Outcomes focused)
- 4) How to apply quality assurance measures to the agreed LOs
- 5) The tutors role in the mobility experience
- 6) Direct coaching inside the company
- 7) Monitoring and evaluating the learning mobility experience
- 8) Procedures and tools for recognising the certification, transfer and validation of LOs achieved by the learner at the end of the mobility experience according to the ECVET system.

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Read the next issue of this newsletter to keep up to date with the development of this output!

### The Includet Short-term joint staff training event from April 1st till April 5th in Graz (AT)

7 employees from the project's partners and 2 hosts from Jugend am Werk Steiermark worked together for a week. The group was composed of teachers, project staff and practitioners working with people with disabilities. Each participant delivered a half-day seminar based on their professional expertise: Contributions included supported employment, mobilities for young people, training people with learning difficulties, how to deal with companies in the context of WBL and much more. The second part of every day was spent visiting local good-practice projects. Participants visited a shop selling products produced by people with learning difficulties in the city centre; they had lunch in a café where people with disabilities work; they visited a research office run by people with disabilities who are researching into human rights and disabilities; they enjoyed the products of an organic farm, which was also run by people with disabilities.

Dissemination of this knowledge of good practice and its possible implementation in the participants' home country is vital to the project. The knowledge gained by the participants about Supported Employment and all aspects of WBL was very high.

To conclude the joint staff training, all participants received a confirmation of their participation through the EUROPASS certificate.



## NEXT STEPS OF THE PROJECT

In summer, partners will carry out the testing workshops for the Includet Mobility Vademecum for Accompanying Persons of Students with Learning Disabilities to finalise it. Afterwards, they will translate the Vademecum into all the partner languages.

From September 2019 each partner will organise the local multiplier events for the project, while the Italian partner Reattiva will be busy with the preparation for the Includet Final Conference in Campobasso (IT) which all partners are invited to. This important final event and the last transnational meeting of the project will take place on 14th and 15th of November 2019.

You will be kept up to date on progress in the next issue of this newsletter!

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### Find us on

website: [www.incluvet.eu](http://www.incluvet.eu)

**Handicapés Et Les Enseignements Adaptés (France)**

[www.inshea.fr](http://www.inshea.fr)

### PARTNERS

The INCLUVET project partnership is composed of:



**FormAzione Co&so Network (Italy)**

[www.formazione.net](http://www.formazione.net) (project coordinator)



**SPOŁECZNA AKADEMIA NAUK**  
UNIVERSITY OF SOCIAL SCIENCES

**Społeczna Akademia Nauk (Poland)**

[www.swspiz.pl](http://www.swspiz.pl)



**North West Regional College (United Kingdom)**

[www.nwrc.ac.uk](http://www.nwrc.ac.uk)



**ISIS Leonardo da Vinci (Italy)**

[www.isisdavinci.it](http://www.isisdavinci.it)



**Fundacion Docete Omnes (Spain)**

[www.doceteomnes.com](http://www.doceteomnes.com)



**Reattiva - Regione Europa Attiva (Italy)**

[www.reattiva.eu](http://www.reattiva.eu)

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**Jugend Am Werk Steiermark Gmbh (Austria)**

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